

SRILANKA TOURISM DEVELOPMENT AUTHORITY

Minutes of Pre Bid Meeting

**Subject: Providing Security Services to the Head Office Premises of SLTDA, SLTPB & SLITHM
- 2022**

Contract No: SLTDA/HR&PM/NC/NCB/Security/2021/08

Date : 16th Nov 2021

Time : 10.00 hrs.

Venue : Online Zoom

Following officers presented for the Pre-Bid meeting on above subject;

Name	Organization	Designation
Mr. Mihira Liyanarachchi	SLTDA	Director (HR&PM)
Ms. Sudarshi Sooriyahetti	SLTDA	Asst. Director (HR&PM)
Mr. Amila Medawattha	SLTDA	Asst. Director (Procurement)

➤ **Questions and Clarifications**

Mr. Mihira Liyanarachchi, Director (Resort Management) / SLTDA explained about the scope of work on this tender and participants were requested to raise any queries / clarifications in respect of same. Accordingly, SLTDA officers briefly discussed followings & decisions were taken in to further consideration.

a) Bidders raised following questions and answers are as follows;

- I. **Que.** Have you uploaded the ROC website to obtain the PCA3 form?
Ans. Yes. Its already uploaded & you may apply for that.

- b) Bidders were advised to submit the all the requested documents and if there are any more clarifications, it was requested to submit those, 7 days before the date of Bid Closing through email to amilam@srilanka.travel.

Chairman

Departmental Procurement Committee

Sri Lanka Tourism Development Authority