



MINISTRY OF TOURISM & LANDS
SRI LANKA TOURISM DEVELOPMENT AUTHORITY (SLTDA)
BID NOTICE – NATIONAL COMPETITIVE BIDDING (NCB)

1. The Chairman, Departmental Procurement Committee of Sri Lanka Tourism Development Authority invites sealed bids from the eligible & qualified bidders for procurements described below;

No	Subject & Contract Number	Non Refundable Fee (Rs.)	Bid Security Requirements (Rs.)	Pre Bid Meeting	Closing Date and Time
				Date & Time	
Service					
1.	Providing Security Service to the Head Office Premises of SLTDA, SLTPB & SLITHM – 2023 SLTDA/HR&PM/NC/NCB/Security/2022/03	10,000	225,000	25 th October - 10:00 hrs - Zoom	04 th Nov 2022 14.00 hrs.
3.	Providing Janitorial Service to the Head Office Premises of SLTDA & SLTPB – 2023 SLTDA/HR&PM/NC/NCB/Janitorial/2022/01	7,500	180,000	25 th October - 11:30 hrs - Zoom	04 th Nov 2022 14.30 hrs.

2. To be eligible for contract award, the successful bidder shall not have been blacklisted and shall have Business Registration in relevant field as per the qualification criteria mentioned in the Bidding Document.
3. Pre-Bid meeting will be held through online (Zoom meeting) & interested Bidders are advised to send a request to join the Pre-Bid Meeting to the email address amilam@srilanka.travel
4. Interested bidders may obtain further information from Assistant Director (Procurement) Sri Lanka Tourism Development Authority, Contact No.0112426800 (Ext: 305,277), Electronic mail address: amilam@srilanka.travel / sltdaproc@srilanka.travel of Assistant Director (Procurement), Sri Lanka Tourism Development Authority.
5. A complete set of Bidding Documents in English language will be issued through email submission of written request (on the applicant's letterhead) with Payment Slip of the non-refundable deposit to the email address of sltdaproc@srilanka.travel / amilam@srilanka.travel from **14th October 2022 to 03rd November 2022**.

6. The payment of **non-refundable fee** should be deposited to the Bank **AC No. 7119413 Bank of Ceylon, Corporate Branch, Sri Lanka Tourism Development Authority** (Note: Please Fill the Depositors Details and Purpose of Deposit in the Deposit Slip as “Non Refundable Tender Fee” and it is mandatory to submit the aforesaid original slip with the Bid. **The payment shall be made in cash & other payment are not allowed.**
7. Sealed Bids with the duplicate may be dispatched either by register post or hand delivered to **Chairman, Departmental Procurement Committee, Procurement Division (4th floor), Sri Lanka Tourism Development Authority, No.80, Galle Road, Colombo 03** on or before the date of Bid closing. It should be written the name and contract number of the procurement at the left-hand corner of the Envelop.
8. All Bids will be opened at the Lobby area (Ground floor), SLTDA soon after closing in the presence of the bidders’ representatives who choose to attend. **Late bids will be returned unopened.**
9. All bids shall be accompanied a certificate of registration of the bidder issued by the registrar of Public Contracts in Sri Lanka according to the Public Contract Act No.03 of 1987 of the government of Sri Lanka and subsequent gazette notifications (PCA3 from).
10. The Bid Security should be issued from an approved Commercial Bank Operating under the Central Bank of Sri Lanka for valid up to **28 days beyond the date of Bid Validity** as specified in each Bidding Document.
11. Bids shall be valid as per the date specified in the Bidding Document.
12. An employee or a firm and/or an individual that has a close family relationship with an employee of the Ministry of Tourism, Sri Lanka Tourism Development Authority and any other institution under the control of the Ministry shall not be eligible for award.
13. The Departmental Procurement Committee decision will be the final decision. Further, SLTDA has the right to accept or reject any Bid without adducing any reasons and SLTDA will not be responsible for any costs or any expenses incurred by the prospective bidders in connection with the preparation or delivery of Bids.

Chairman
Departmental Procurement Committee
Sri Lanka Tourism Development Authority