

## SRILANKA TOURISM DEVELOPMENT AUTHORITY

### Minutes of Pre-Bid Meeting

**Subject** : Providing Security Service to the Head Office Premises of SLTDA, SLTPB & SLITHM - 2023  
**Contract No** : SLTDA/HR&PM/NC/NCB/Security/2022/03  
**Date** : 25<sup>th</sup> October 2022  
**Time** : 10.00 hrs.  
**Venue** : Online Zoom

Following officers presented for the Pre-Bid meeting on above subject;

<b>Name</b>	<b>Organization</b>	<b>Designation</b>
Mr. Mihira Liyanarachchi	SLTDA	Director (HR&PM)
Mr. Waruna Etipola	SLTDA	Assistant Director (TP&D)
Ms. Poornima Kumarasinghe	SLTDA	Assistant Director (HR&PM)
Mr. Chanaka Thennakoon	SLTDA	Assistant Director (Finance)
Mr. Amila Medawattha	SLTDA	Asst. Director (Procurement)

#### ➤ **Questions and Clarifications**

Mr. Mihira Liyanarachchi explained about the scope of work on this procurement and participants were requested to raise any queries / clarifications in respect of same.

Accordingly, no any clarifications received from participants and advised to send any clarifications (if any) through email [amilam@srilanka.travel](mailto:amilam@srilanka.travel) before seven (7) days prior to the date of Bid Opening.

**Chairman**  
**Departmental Procurement Committee**  
**Sri Lanka Tourism Development Authority**