

SRILANKA TOURISM DEVELOPMENT AUTHORITY

Minutes of Pre-Bid Meeting

Subject : Providing Janitorial Service to the Head Office Premises of SLTDA & SLTPB - 2023
Contract No : SLTDA/HR&PM/NC/NCB/Janitorial/2022/01
Date : 25th October 2022
Time : 11.30 hrs.
Venue : Online Zoom

Following officers presented for the Pre-Bid meeting on above subject;

Name	Organization	Designation
Mr. Mihira Liyanarachchi	SLTDA	Director (HR&PM)
Ms. Sudarshi Sooriyahetti	SLTDA	Assistant Director (HR&PM)
Mr. Pasanthi Jayasinghe	SLTDA	Deputy Director (Finance)
Mr. Asela Mendis	SLTDA	Asst. Director (TP&D)
Mr. Amila Medawattha	SLTDA	Asst. Director (Procurement)

➤ **Questions and Clarifications**

Mr. Mihira Liyanarachchi explained about the scope of work on this procurement and participants were requested to raise any queries / clarifications in respect of same.

Accordingly, no any clarifications received from participants and advised to send any clarifications (if any) through email amilam@srilanka.travel before seven (7) days prior to the date of Bid Opening.

Chairman
Departmental Procurement Committee
Sri Lanka Tourism Development Authority