Registration Process – Tourist Guide

1
Online Application

- Visit www.sltda.gov.lk and Click "REGISTER WITH SLTDA".
- Click 'Register Wit Us' link and submit your application under 'Tourist Guide'.
- Get your User Login and application will be confirmed by SLTDA.
- Submit the documents as per List 1.

Payment

- Pay your fee as per **Registration Fee Structure 1** (**Option 1** Pay at Bank and submit the slip to online portal. **Option 2** pay by your credit card).
- Payment will be validated in cause of 2 days and inform to your email & SMS to your mobile.

Document Submission

 Once the documents are acknowledged, hard copies of document need to submit (need true copies certified by an Attoney at law or Justice of Peace to be couriered or hand delivered).

Registration & License

• You will be informed to collect the license(Identity Card) & registration certificate.

Tourist Guide – Registration

Required Documents:

S/N	Required Documents
1	Copy of certificates issued by SLTDA/ SLITHM as a tourist Guide Lectures
2	Original Medical report issued by a registered medical officer
3	Original Police Report
4	Copy of the Birth Certificate
5	Copies of certificates of education qualifications
6	Copies of NIC
7	Copy of Driving License
8	Declaration of Non conviction View
9	Passport size photographs (Red Background)

Registration Fee Structure 1:

Guides	Registration Rs.
National Tour Guide Lecturer	12,502.56
Chauffeur Tour Guide Lecturer	12,502.56

Renewal Process – Tourist Guide

•Visit www.sltda.gov.lk and Click "REGISTER WITH SLTDA". •Click 'Login' link and login using your user name and password. **Online Application** • Submit the documents as per List 2. • Once the documents are acknowledged, hard copies of documents (Certified true copies by an Attorney at law or Justice of Peace) to be couriered or hand delivered. **Documents Submission** • Pay your renewal fee as per Renewal Fee Structure 2 by online (Option 1 -Pay at Bank and submit the slip to online portal. **Option 2** – Pay by your credit card). **Payment** • Issue Renewal License (Identity Card). **Renewal License**

Tourist Guide – Renewal

Required Documents:

S/N	Required Documents
1	Original of the Medical Report issued by a registered medical officer
2	Original of the police report

Renewal Fee Structure 2:

Guides	Registration Rs.
National Tour Guide Lecturer	5425.64
Chauffeur Tour Guide Lecturer	5425.64