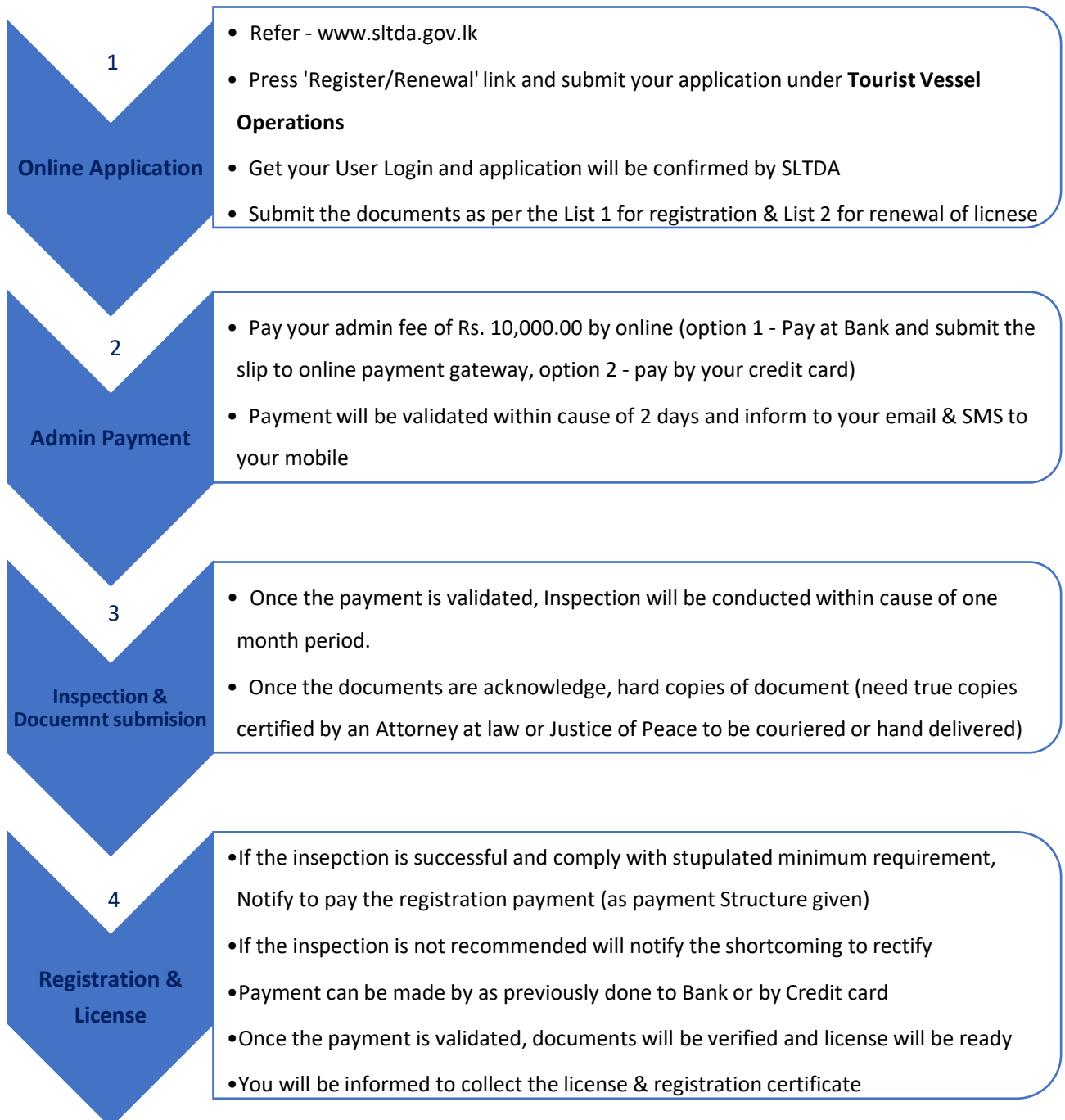


Registration/Renewal- Tourist Vessel Operations

Online Process



Tourist Vessel Operations – Registration

Required Documents

S/N	Required Documents
1.	Business Registration
2.	Form 1 or Form48/20, Form15 & Form 13 (If the Business Reregistered as a limited liability company only)
3.	For individual vessels, separate valid registration certificate, certificate of survey, other applicable valid certificates and/or record of compliance issued by the Director General of Merchant Shipping Secretariat.
4.	For individual vessels, separately, the valid Certificate of compliance for modified boats issued by Merchant Shipping Secretariat.
5.	For individual vessels, separately, the training certificates of all crew trained in first aid Firefighting & Fire Prevention/First Aid/Personal Safety and Social Responsibility/Survival at Sea issued by an authorized officer.
6.	The sustainable policy manual related to tour operation
7.	For individual vessels, separately, the Comprehensive Vessel insurance policy.
8.	For individual vessels, separately, List of staff with professional qualifications & work experience endorsed by a manager/Owner.
9.	The code of conduct for the Operators and Passengers.
10.	For individual vessels, separately, Staff Training schedule for next Three-months period
11.	For individual vessels, separately, Formal lease/rental agreement/s between the owner of the Vessel/s (only for hiring/ renting vessels)
12.	For individual vessels, separately, the Printed Broachers, Tour Itineraries & Price Schedules
13.	Board Resolution confirming Trade Name & details operating vessels for registration (If the Business Registered as limited liability Company) View

Registration Fees (Excluding taxes)

Type	1 st payment Inspection Rs.	2 nd payment Registration Rs.	Total payment Rs.
Formal	10,000	80,000	90,000
Provisional	-	-	60,000

Tourist Vessel Operations –Renewal

Required Documents:

(**Once receiving the documents accepted acknowledgment to your email, submit all the hard copies of the registration documents to SLTDA as 'True Copy' ascertained by Attorney at law or Justice of Peace)

S/N	Required Documents
1.	For individual vessels, separate valid registration certificate, certificate of survey, other applicable valid certificates and/or record of compliance issued by the Director General of Merchant Shipping Secretariat.
2.	For individual vessels, separately, the valid Certificate of compliance for modified boats issued by Merchant Shipping Secretariat.
3.	For individual vessels, separately, the training certificates of all crew trained in first aid Firefighting & Fire Prevention/First Aid/Personal Safety and Social Responsibility/Survival at Sea issued by an authorized officer.
4.	For individual vessels, separately, the Comprehensive Vessel insurance policy
5.	For individual vessels, separately, List of staff with professional qualifications & work experience endorsed by a manager/Owner.
6.	For individual vessels, separately, Staff Training schedule for next Three-months period
7.	For individual vessels, separately, Formal lease/rental agreement/s between the owner of the Vessel/s (only for hiring/ renting vessels)
8.	For individual vessels, separately, the Printed Broachers, Tour Itineraries & Price Schedules (If only altered or added new vessel/s)
9.	Board Resolution confirming Trade Name & added/ removed details of vessels for registration (If the Business Registered as limited liability Company) View

Renewal Fee per Annum (Excluding Taxes)

Category	Renewal Fee (Rs.)
Tourist Vessel Operations	40,000

Name change /Ownership change/ adding or removing of vessel/s – Rs.2, 000

Re –inspection of same vessel or added new vessel inspection fee – Rs.10, 000