

Table 1 : Summary Report

Acceptance of payments from Persons Resident outside Sri Lanka (Foreigners) by hotels service providers registered with Sri Lanka Tourism Development Authority

Name of the Hotel :
 Reporting Month & Year :

Details of the Currency Accepted		Details of Deposits/Sell of Foreign Currencies		Amount credited to BFCA through Electronic Fund Transfer Cards (EFTCs)**
Type of Currency	Amount Accepted	Total Amount deposited into a Business Foreign Currency Account (BFCA)	Total Amount sold to Licensed commercial/specialized bank	
USD				
GBP				
EUR				
YEN				
Other currencies				
*LKR				

Table 2 : Detailed Report

Acceptance of payments from Persons Resident outside Sri Lanka (Foreigners) by hotels service providers registered with Sri Lanka Tourism Development Authority

Reporting Monthly & Year:

Details of the Persons Resident outside Sri Lanka (Foreigners)			Details of Currency Accepted		Details of deposit/sale of Foreign Currencies			
Name in full	Passport No.	Country of the person	Date of Acceptance	Type of Currency*	Amount Accepted	Amount deposited into a Business Foreign Currency Account (BFCA)	Amount sold to Licensed commercial/specialized bank	Date of deposit/sale
				USD				
				EURO				
				GBP				
				Other Currencies				
				*LKR				

You may extend the rows needed for details of the acceptances of foreign currencies from persons resident outside Sri Lanka

* In the event foreigners make payments in LKR, hotels shall maintain documentary evidence to the effect that such Sri Lanka Rupeses represent the Foreign Currency bought into Sri Lanka by such persons and converted through a Licensed Bank or an Authorized Money Exchanger

** EFTCs include Credit, Debit, ATM, Travel cards, Store value cards, charge cards, etc

We certify that the above information extracted/generated from the books of the hotel are true and accurate.

Name & Designation of the Authorized Person :
 Signature & Seal :
 Date :