



MINISTRY OF FOREIGN AFFAIRS, FOREIGN EMPLOYMENT & TOURISM

SRILANKA TOURISM DEVELOPMENT AUTHORITY

**Hiring of a Janitorial Service Provider for National Holiday Resorts of SLTDA, 2026-28
(Anuradhapura, Bandarawela, Benthota, Katharagama, Nuwaraeliya, Pasikuda)
Contract No: SLTDA/RMD/S/NS/Janitorial _Resorts/2026/69**

National Competitive Bidding (NCB)

INVITATION FOR BIDS (IFB)

1. The Chairman, Departmental Procurement Committee of Sri Lanka Tourism Development Authority invites sealed proposals from the eligible & qualified Service Providers for **Hiring of a Janitorial Service Provider for National Holiday Resorts of SLTDA, 2026-28 (Anuradhapura, Bandarawela, Benthota, Katharagama, Nuwaraeliya, Pasikuda).**
2. To be eligible for contract award, the successful bidder shall not have been blacklisted, shall have Business Registration in relevant field as per the qualification criteria.
3. Interested bidders may obtain further information from Assistant Director (Procurement), Sri Lanka Tourism Development Authority, No.80, Galle Road, Colombo 03; Telephone 0112426800 (Ext 305/277/303), Electronic mail address: **sltdaproc@srilanka.travel** and inspect the bidding documents from 09.30 hrs. to 15.30 hrs. on working days at procurement division of SLTDA.
4. A complete set of Bidding Documents in English language will be issued through email, submission of written request (on the applicant's letterhead) with Payment Slip of the non-refundable payment to the email address of **sltdaproc@srilanka.travel** from **25th August, 2026 to 15th September, 2026**
5. The payment of **non-refundable fee LKR 3,500.00** should be deposited to the **Bank AC No. 7119413**, Bank of Ceylon, Corporate Branch, Sri Lanka Tourism Development Authority (***Note: Please Fill the Depositors Details and Purpose of Deposit in the Slip as "Non-Refundable Tender Fee" and it is mandatory to submit the aforesaid original cash deposit slip with the Bid. The payment should be made in cash and other payments are not allowed.***).
6. Sealed Bids shall be delivered in duplicate to the address at, Chairman, Departmental Procurement Committee, Procurement Division (4th Floor), Sri Lanka Tourism Development Authority, No.80, Galle Road, Colombo 03 on or before **15th September, 2026, 14:00 Hrs. Late bids will be rejected.** Bids will be opened soon after closing in the presence of the bidders' representatives who choose to attend.
7. **A Pre-Bid Meeting** will be held on **03rd September, 2026 at 10:00 hrs.** at the Chairman's Board Room (1st Floor) of Sri Lanka Tourism Development Authority, No.80, Galle Rd, Colombo 03.

8. Bids shall be valid up to **91 days (up to 15th December, 2026)** from the date of bid closing.
9. Bids shall be submitted with a Bid guarantee in the form of **bank guarantee** for a value of **Sri Lankan Rupee Two Hundred Fifty Thousand (LKR 250,000.00)** with a validity not less than Twenty-Eight (28) Days beyond the date of Bid validity (**up to 12th January, 2027**)
10. All bids shall be accompanied a certificate of registration of the bidder issued by the registrar of Public Contracts in Sri Lanka according to the Public Contract Act No.03 of 1987 of the government of Sri Lanka and subsequent gazette notifications (**PCA3 from**)
11. An Employee or a firm and/or an individual that has a close family relationship with an employee of the Ministry of Foreign Affairs, Foreign Employment & Tourism, Sri Lanka Tourism Development Authority and any other institution under the control of the Ministry of Foreign Affairs, Foreign Employment & Tourism shall not be eligible for award the contract.
12. The Departmental Procurement Committee decision will be the final decision. Further, SLTDA has the right to accept or reject any Bid without adducing any reasons and SLTDA will not be responsible for any costs or any expenses incurred by the prospective bidders in connection with the preparation or delivery of Bids.

Chairman,

Departmental Procurement Committee

Sri Lanka Tourism Development Authority