**APPLICATION FORM**

**Post Applying :……………………………………………………………………………………**

**1. Personal Details**

1.1 Full Name : Mr./ Ms. …………………………………………………………………….

1.2 Name with Initials : ……………………………………………………………………………….

1.3 Date of Birth : ……………………… 1.4 Age as at 05.02.2024: Y…… M …… D …….

1.5 Residence Address : ……………………………………………………………………………….

 ……………………………………………………………………………….

1.6 Postal Address : ……………………………………………………………………………….

 ……………………………………………………………………………….

1.7 Mobile No. : ……………………………………………………………………………….

1.8 Residence Tel. No. : ……………………………………………………………………………….

1.9 National Identity Card No. : ………………………………………………………………………

**2. Educational Qualifications:**

**2.1 Bachelor’s Degree**

|  |  |  |  |
| --- | --- | --- | --- |
| **Degree** | **University/ Institute** | **Valid Date** | **Copy of the certificate to be attached** |
|  |  |  | **Annexure (…)** |
|  |  |  | **Annexure (…)** |

* 1. **Master’s Degree**

|  |  |  |  |
| --- | --- | --- | --- |
| **Master’s Degree** | **University/ Institute** | **Valid Date** | **Copy of the certificate to be attached** |
|  |  |  | **Annexure (…)** |
|  |  |  | **Annexure (…)** |

**2.3 Doctorate**

|  |  |  |  |
| --- | --- | --- | --- |
| **Doctorate Degree** | **University/ Institute** | **Valid Date** | **Copy of the certificate to be attached** |
|  |  |  | **Annexure (…)** |
|  |  |  | **Annexure (…)** |

* 1. **Diploma/ Higher Diploma**

|  |  |  |  |
| --- | --- | --- | --- |
| **Diploma/ Higher Diploma** | **University/ Institute** | **Duration** | **Copy of the certificate to be attached** |
| **From** | **To** | **No. of months/ Years** |
|  |  |  |  |  | **Annexure (…)** |
|  |  |  |  |  | **Annexure (…)** |
|  |  |  |  |  | **Annexure (…)** |

* 1. **Certificate Courses**

|  |  |  |  |
| --- | --- | --- | --- |
| **Certificate Course** | **Institute** | **Duration** | **Copy of the certificate to be attached** |
| **From** | **To** | **No. of months/ Years** |
|  |  |  |  |  | **Annexure (…)** |
|  |  |  |  |  | **Annexure (…)** |
|  |  |  |  |  | **Annexure (…)** |

**3. Professional Qualifications:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Membership obtained** | **Institute** | **Valid Date** | **Copy of the certificate to be attached** |
|  |  |  | **Annexure (…)** |
|  |  |  | **Annexure (…)** |
|  |  |  | **Annexure (…)** |

**4. Work Experience:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Years & Months** | **Position** | **Organization**  | **Copy of the certificate to be attached** |
| **From** | **To** |
|  |  |  |  | **Annexure (…)** |
|  |  |  |  | **Annexure (…)** |
|  |  |  |  | **Annexure (…)** |

**5. Other Skills and Performances:**

|  |  |  |
| --- | --- | --- |
|  | **Area of acquired skills/ Performances**  | **Copy of the proof documents to be attached** |
|  |  | **Annexure (…)** |
|  |  | **Annexure (…)** |

**6. Details of Two Non Related Referees**

6.1 Name : ……………………………………………………………………………………….

 Address : ……………………………………………………………………………………….

 Contact No. : ……………………………………………………………………………………….

 Email : ……………………………………………………………………………………….

6.2 Name : ……………………………………………………………………………………….

 Address : ……………………………………………………………………………………….

 Contact No. : ……………………………………………………………………………………….

 Email : ……………………………………………………………………………………….

I do hereby certify that the above particulars furnished by me are true and correct to the best of my knowledge and forward the same for your kind consideration.

……………………………… ………………………

**Signature of the applicant Date**